

Helpful Information

- Make checks payable to: Prince of Peace Child Development Center, P.O.P for short.
- Registration fee is none refundable.
- Hours of operation are from 6:30 A.M. to 6:00 P.M. Please make sure to pick up your child within those hours.
- Late charges thereafter are \$5.00 for every five minutes beginning at 6:05 P.M.
- Payment is due on Monday at drop off time. Child services will be denied to accounts not paid in full by Monday.
- NSF charges are \$25.00 plus balance for each returned check. After 3 bad checks you will be paying cash indefinitely.
- Calendar year begins January 1st and ends December 31st.
- Prince of Peace does not offer a vacation period. All absences due to family vacations as well as illness are payable because we are holding the spot for your child.
- Center will be closed on these days:
 - New Years Day. Good Friday. Memorial Day.
 - Fourth of July. Labor Day. Thanksgiving.
 - Christmas Day.
- Early closing will be Christmas Eve, and New Years Eve when applicable.
- When bad weather conditions such as hurricane warnings or other natural disasters, we will obey by the recommendations of Duval County School System.
- A current health form and updated shot records are required within 30 days of enrollment.

Infants need to bring:

Several changes of clothing
Disposable diapers and wipes
Formula & labeled Bottles with lids
Baby food if applicable

Toddlers and Twos:

Several changes of clothing
Disposable diapers or Pull ups
Wipes
Labeled sippy Cup
Breakfast and Lunch

Parent Signature:

Date:

